

Technology at IU Maurer



MAURER SCHOOL OF LAW
BLOOMINGTON

Technology Spaces

Law library lobby computing cluster – for quick use

- 12 Windows computers with Microsoft Office Suite, Adobe Creative Suite, and other software
- 2 scanners
- 5 printers -- 4 black ink only, 1 color
 - You use printing credits on your CrimsonCard to "pay" for your print request at the printer.



Technology Spaces

Law library computer lab – for longer use*

- 8 Windows computers with Microsoft Office Suite, Adobe Creative Suite, and other software
- 3 scanners
- 1 printer, black ink only
 - Also requires printing credits from your CrimsonCard

Garron Quimby, the Computer Support Specialist, holds his office hours for students here.



MAURER SCHOOL OF LAW
BLOOMINGTON

Printing

Printing Credits

Check your print allotment:

- crimsoncard.iu.edu or <https://cardmgmt.uits.iu.edu/online/myaccounts>
- Students get a credit for printing that allows 650 b/w pages (\$0.04 per page, \$0.07 for double-sided) or 104 color pages (if all you ever did was print in color; \$0.25 and up).

To request a refund for poor print quality:

- Call 812-855-3802 or visit the Technology Center Consulting (TCC) in Wells Library.

For general information about printing at IU:

- <https://kb.iu.edu/d/besp>

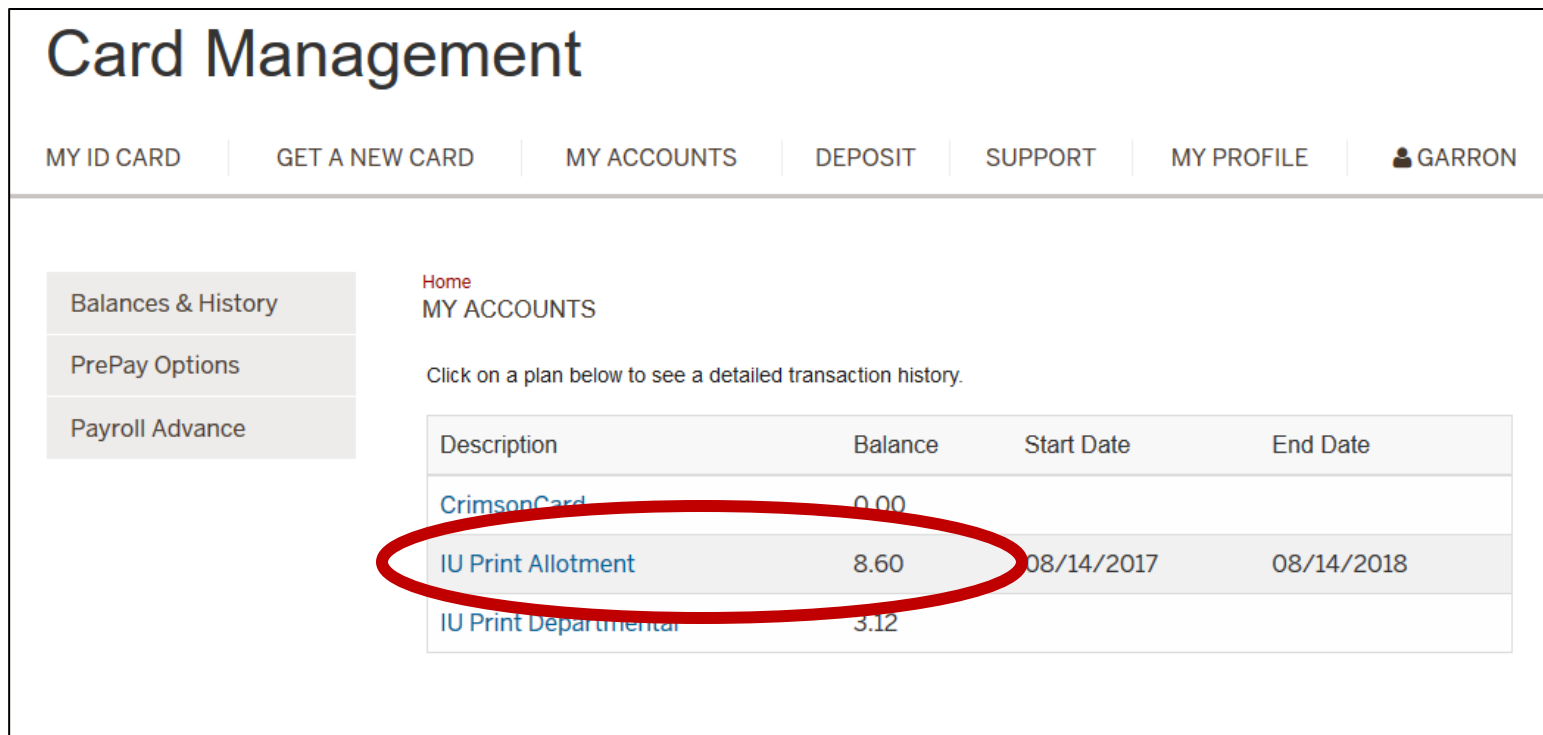


MAURER SCHOOL OF LAW
BLOOMINGTON

Printing

You can check your print allotment at

- <https://cardmgmt.uits.iu.edu/online/myaccounts>
- OR
- the release station will tell you when you swipe your card.



The screenshot shows the 'Card Management' interface. At the top, there are navigation tabs: 'MY ID CARD', 'GET A NEW CARD', 'MY ACCOUNTS', 'DEPOSIT', 'SUPPORT', 'MY PROFILE', and a user profile 'GARRON'. On the left, there are menu items: 'Balances & History', 'PrePay Options', and 'Payroll Advance'. The main content area shows 'Home MY ACCOUNTS' and a message: 'Click on a plan below to see a detailed transaction history.' Below this is a table with the following data:

Description	Balance	Start Date	End Date
CrimsonCard	0.00		
IU Print Allotment	8.60	08/14/2017	08/14/2018
IU Print Departmental	3.12		

The 'IU Print Allotment' row is circled in red.



Printing

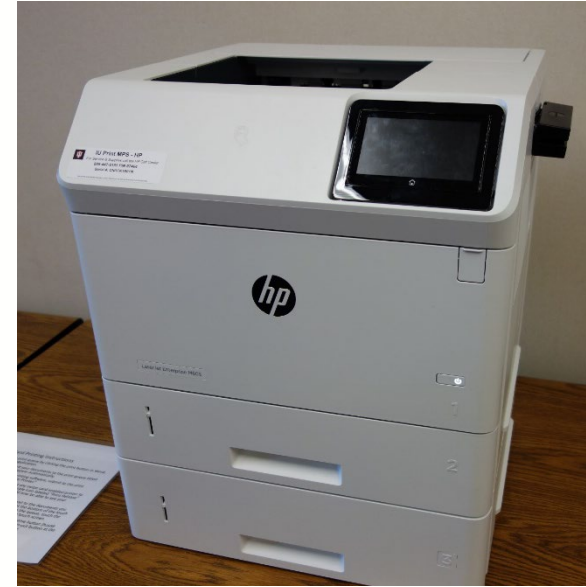
All the computers in the Law Library default to printer BL_LW_BW1. If you want to print in color (more expensive) choose BL_LW_COLOR1.

To print from your laptop instead of a library computer:

- Use the Mobile Print Website: mobile.print.iu.edu
OR
- IU Print BYOD software: <https://kb.iu.edu/d/amhs>

Best practices:

- Save a copy of your file(s) to the desktop or a folder and then print, especially if printing PDFs directly from Canvas or other online resources.
- Wait 1-2 minutes before releasing print jobs.
- Track allotment at <https://cardmgmt.uits.iu.edu/online/myaccounts>, or swipe student ID at printer.



MAURER SCHOOL OF LAW
BLOOMINGTON

Networking and Internet

WiFi Networks:

- **eduroam:** The network for students, faculty, and staff at IU. You can print wirelessly from this network.
- **IU Secure:** Older option than eduroam but still available – for now. It will go away at some point. You can print wirelessly from this network as well.



Email

Everyone at IU now uses Microsoft Exchange: <http://mail.iu.edu>.

Manage your email account:

- Go to <https://one.iu.edu> and search for **email management**.
- Here you can set up email forwarding, create new email address, set your primary email address, etc.

To learn how to add your IU email account to your mobile devices:

- iOS: (Exchange) <https://kb.iu.edu/d/bgfl>
- Android: (Exchange) <https://kb.iu.edu/d/bgig>



Resources

IU's tech Knowledge Base

kb.iu.edu

IUanyware

iuanyware.iu.edu

IUware

iuware.iu.edu

OneDrive Cloud Storage at IU

<https://kb.iu.edu/d/aewd>

University Information Technology Services (U.I.T.S)

- 812-855-6789
- ithelp@iu.edu
- ithelplive.iu.edu
- uits.iu.edu
- walk-in locations

1L Library Resources

<http://law.indiana.libguides.com/1L>



MAURER SCHOOL OF LAW
BLOOMINGTON

Good computing practices

Install an anti-virus program:

- Both Windows & Mac platforms need **ONE** anti-virus program.
 - Also recommended: Malwarebytes (anti-malware software).
 - Yes, Macs can get viruses/malware.

Operating system updates:

- Install Windows/Mac updates routinely.

Save to multiple locations:

- Local computer or to a flash/external drive
- Cloud storage such as OneDrive, Google Drive, Dropbox



Good computing practices (cont.)

- Stay away from peer-to-peer file sharing programs.
 - We cannot unblock UIPO access block.
- Do not interrupt the installation of system updates - Windows & OS X.
 - This can corrupt the operating system and you can potentially lose EVERYTHING.
- Log off from computers in the law library when you're done.
- If you have trouble connecting to the wifi network, try turning off/on wifi.
- Email phishing
 - You will never receive an email from the university or any of its schools/departments asking you to follow a link to verify/update information. Don't get fooled by such an email.



Maurer Technology Support Services

Extra support you can get from Garron Quimby

Hardware:

- Component replacements if able (hard drive and RAM)
- Limited mobile device support – email setup/connect to Wi-Fi

Software:

- Operating system re-installs
- Malware & virus removals
- “Optimizations” - fix slow machines
- Software installations

Data:

- Data back up - hold for about 30 days
- Data recovery if able (if hard drive crashed or data was mistakenly deleted)

Networking:

- Connectivity troubleshooting on personal laptops and smartphones.



Contact Garron Quimby for Help

Garron Quimby
Computer Support Specialist
lawlibcc@indiana.edu
812-855-9777

Schedule an appointment: <https://law.indiana.libcal.com/appointment/69156>

Desk hours in the Law Library: <https://law.indiana.edu/lawlibrary/services/computing.html>

Get support from Garron through Zoom: <https://iu.zoom.us/j/628046759>



MAURER SCHOOL OF LAW
BLOOMINGTON