

ACADEMIC REGULATIONS¹

Section 1. Awarding of J.D. and LL.B. Degrees

A student who meets the requirements for graduation is entitled to receive:

- (1) the degree of Doctor of Jurisprudence (J.D.), if the student has a baccalaureate degree; or
- (2) the degree of Bachelor of Law (LL.B.), if the student does not have a baccalaureate degree.

Section 2. Graduation Requirements for J.D. Degree

2.1 *Course Requirements*

- (1) Students must complete successfully all of the following first year courses:

Civil Procedure I	Legal Profession
Constitutional Law I	Legal Research and Writing I and II
Contracts	Property
Criminal Law	Torts

Students who begin their studies at the School of Law before the start of the regular fall semester (that is, in the “early start” or “summer start” program) must successfully complete an additional course in the fall or spring semester, as determined by the Dean, to ensure that all full-time students have the same number of courses and approximately the same number of credit hours in the regular fall and spring semesters of the first year.

- (2) Students must demonstrate proficiency in legal research and writing by the execution of a complex research project involving problem definition, research for facts and authority, creation of an argument, and completion of a substantial written product. This requirement must be satisfied by completion of a research seminar (as designated in the schedule).
- (3) Students must complete a second substantial upper-level writing experience. This requirement must be satisfied by:
 - (a) completion of a second research seminar (as designated in the schedule);
 - (b) completion of an upper-level elective in which writing is used as a means of instruction (as designated in the schedule); or
 - (c) completion of B706 (independent research) project.

A student may not use the independent research project (B706) to fulfill this writing requirement until he or she has completed a research seminar or until his or her third year of law school.

- (4) Students who matriculated prior to June 2016 must complete one or more courses certified by the faculty as offering substantial instruction in "other professional skills" generally regarded as necessary for effective and responsible participation in the legal

¹ These Academic Regulations are current as of the date below. Revisions during the academic year will be posted on the Web.

profession. Students who matriculated in June 2016 or thereafter must complete one or more experiential course(s) (as designated in the schedule) totaling at least six credit hours. An experiential course must be a simulation course, a law clinic, or a field placement.

2.2 *Credit Requirement*

Students must complete successfully 88 semester hours of credit.

At least 65 of these hours of credit shall be by attendance in regularly scheduled class sessions at the law school. In calculating the 65 credits, students may not include (i) externships or other field placements, (ii) independent study courses, such as B706 or B600; (iii) coursework completed in another department, school or college of the university or at another institution of higher learning; and (iv) co-curricular activities such as law journal, moot court (internal or external), and trial competitions.

The School of Law will designate courses as offering a particular number of credit hours. Each credit hour must reasonably approximate at least:

- (1) 750 minutes (12.5 hours) of classroom or direct faculty instruction, which may include up to 50 minutes allocated to a final examination, and 1800 minutes (30 hours) of out-of-class student work; or
- (2) for upper-level elective courses in which writing is used as a means of instruction, experiential courses (simulation courses, law clinics, and field placements), independent study courses (B600 directed reading, B706 independent research, and B707 directed research), or co-curricular activities leading to the award of academic credit, an amount of work equivalent to that described in paragraph (1), comprising an appropriate combination of classroom instruction, direct faculty instruction or supervision, and/or out-of-class student work.

2.3 *Residency Requirement*

Students must be in residence in an approved law school for a total of six fall or spring semesters of full time study.

- (1) At least four full semesters of study must be spent in this law school; however, one regular semester of studying abroad in an exchange or consortium program sponsored by this law school may count as one of these four semesters.
- (2) Full time study for residency purposes during a regular semester consists of at least ten semester hours of credit.
- (3) Partial proportionate residence may be gained if permission of the Dean is granted to take less than 10 semester hours of credit in a fall or spring semester.
- (4) Residency requirements must be met within six fall and spring semesters unless the Dean approves a longer period.
- (5) No more than 29 credit hours of foreign study may be counted toward the JD degree.

For the purposes of Section 2.3, the fall semester means the semester beginning in August and ending in December; spring semester means the semester beginning in January and ending in April.

- 2.4 *Grade Point Average Requirement*
Students must earn a cumulative grade point average of at least 2.300 to be eligible for graduation.

Section 3. Honors

Students who meet the requirements for graduation will receive honors as follows:

<u>Honor</u>	<u>Rank in Class</u>
Summa Cum Laude	Top 1% (99 th – 100 th percentile)
Magna Cum Laude	Top 10% (90 th – 98 th percentile)
Cum Laude	Top 30% (70 th – 89 th percentile)

Section 4. Course Programs and Rules

4.1 *Minimum and Maximum Programs*

- (1) The minimum load for second and third year students is 12 credit hours during a semester, unless the Dean approves a lower number.
- (2) The maximum load for students is 17 credit hours during a regular semester and 4 credit hours during a summer session unless the Dean approves a higher number.

4.2 *Full Time Study and Employment*

The School is a University facility for full time study. Therefore, the School strongly discourages employment for the first year students. In the second and third year of study, a reasonable amount of employment may be compatible with full time study, but this should not exceed 20 hours per week.

4.3 *Class Attendance*

Sound educational standards, supported by American Bar Association guidelines and bar admission rules in many states, require regular class attendance. Attendance is part of the academic requirements of a course. Absences may influence the faculty member's evaluation of student performance or affect eligibility to sit for an examination or submit a paper.

4.4 *Written Papers*

- (1) Except as provided in subsection (2), in a course in which the grade depends wholly or partly on a written paper other than an examination, the paper may be accepted for credit only if it is presented in final form no later than the date set by the instructor.
- (2) For adequate cause shown by the student before the due date, the instructor may assign an "incomplete" and extend the time within which the paper is to be presented for up to one year beyond the original due date. By assigning an "incomplete" the instructor authorizes and requires the School's Recorder, at the end of the one year period, if the instructor has not otherwise acted to remove the "incomplete", to change the grade of "incomplete" to an "F". The Dean, with concurrence of the instructor, may approve an extension of the one year period in exceptional circumstances.

4.5 *Independent Research (B706)*

A student may enroll in independent research that results in a substantial original written product under the supervision of a faculty member. The faculty member shall determine, after consultation with the student, the subject matter of the research, the scope of the project, the maximum number of credit hours that may be allowed, and the final date for submitting the final

written product. A student may not register for a B706 credit research project without the written approval of a faculty supervisor.

Independent research will normally be awarded 2 credit hours and will require substantial written product of equivalent length and quality as is expected in a 3-credit seminar. With the written permission of a faculty member, a student may pursue independent research for 1-4 credits hours, with the expectation for the length and quality of the final written product adjusted accordingly.

Independent research for more than 4 credit hours is possible in unusual situations for third-year students for whom the research serve as a capstone experience. Such research should result in a substantial final written product of publishable quality or its equivalent. Students interested in pursuing independent research for more than 4 credit hours should prepare a written research proposal addressing:

- the nature, scope, and objective of the proposed research;
- a plan for completing the research;
- the intended outcome of the research, including publication plans;
- features of the research that would warrant additional credit (such as interviews, surveys, access to archives or other material, or other components that may require more time and effort or work outside of the Bloomington area);
- relevant coursework or other experiences that have prepared the student to conduct the research;
- how the research will provide a capstone experience; and
- compliance with any IRB or other applicable research requirements.

Independent research for more than 4 credit hours will require the approval of the supervising faculty member, the Executive Associate Dean for Academic Affairs, and the Assistant Dean for Student Affairs.

Regardless of the number of credit hours, a student engaged in independent research shall consult with the faculty supervisor with sufficient frequency to assure that the research is progressing satisfactorily and that it will be completed by the scheduled date. Independent research credit may not be used to compensate a student for work as a research assistant.

4.6 *Directed Research (B707)*

A student may engage in collaborative research with a faculty member under the faculty member's supervision. Such research may facilitate a faculty member's work and may be on a topic identified by the faculty member, but must both involve independent research by the student and convey the fruits of that research through one or more papers, memos, or other written products prepared by the student. The intent is to provide an opportunity for substantive collaborative research with faculty. The faculty member shall determine and clearly convey to the student the subject matter of the research; the scope of the collaboration; the type, number, length, and due dates of written work; the number of credit hours; and the intended duration of the collaboration. A student may not register for a B707 directed research project without the written approval of a faculty supervisor. A student may complete Directed Research for 1-3 credit hours during or between semesters. Directed Research shall not satisfy any writing credit.

4.7 *Directed Reading (B600)*

- (1) A directed reading is an independent project in which a student, in consultation with a supervising faculty member, reads a collection of materials in an area of interest. The list of materials will be generated by the student in consultation with and subject to the approval of the supervising faculty member;
- (2) J.D. candidates will be permitted to enroll for a directed reading only once for a maximum of one credit;
- (3) A directed reading will require no substantial writing nor generate any writing credit; and
- (4) A directed reading will be graded on a "Pass/Fail (F or C-)" basis.

4.8 *Adding or Dropping Courses*

- (1) Second or third year students may not add a regularly scheduled course or research project after the University's designated "drop" day unless the instructor concerned and the Dean approve.
- (2) Regular first year students, including "early start" students, must take the courses prescribed in these Regulations. They may vary their program only with the permission of the Dean. Permission to drop a course will be given only for reasons of serious illness or significant extenuating circumstances.
- (3) Second or third year students may not drop a course or research project after the University's regular "drop" day without special approval from the instructor concerned and the Dean, and permission to drop a course after the last day of classes will be given only for reasons of serious illness or significant extenuating circumstances.

4.9 *Repeating Courses*

No student may repeat a course unless:

- (1) An "F" or "C-" was received in the course; and
- (2) Permission has been obtained from the instructor teaching the course at the time the student desires to repeat it; and
- (3) Permission has been obtained from the Dean.

4.10 *Credit for Courses Taken Elsewhere*

- (1) Non-law courses, not exceeding six (6) credit hours, may be credited toward law school semester hours and residence graduation requirements, provided that they:
 - (a) are approved in advance by the Dean;
 - (b) are non-duplicative of law courses;
 - (c) have significant intellectual challenge; and
 - (d) are relevant to the student's education in the law.
- (2) Cross-listed courses that are taught in other schools or division and cross-listed at the School of Law may be credited toward law school semester hours and residence graduation requirements. Such courses follow the calendar of the school in which the course is taught and are counted in computing a student's grade point average. To apply for more than fifteen (15) credit hours of cross-listed courses towards law school requirements, a student must receive permission from the Assistant Dean of Students.

A joint-degree student taking a cross-listed course may choose to apply the credits towards the credit requirement of one, but not both, schools.

- (3) With advance approval by the Petitions and Appeals Committee, students may take up to 28 hours during a regular academic year at another ABA-approved law school in the

United States, with the payment of an appropriate administrative fee, for extraordinary and compelling reasons.

- (4) Students may not take courses in other law schools during the summer, without special, advance approval by the Dean.
- (5) Grades for courses taken elsewhere shall be recorded on the student's academic record as a Pass (P), provided the grade received meets or exceeds the grade average required for graduation at the host school, or Fail (F or C-).

Permission to take courses elsewhere may be withheld because of the quality of education offered by another school.

4.11 *Auditing of Courses*

A person may audit a course if the instructor and the Dean approve. An auditor must register in accordance with University Regulations and pay the prescribed University auditing fees. An auditor receives no credit for attendance, but the student's transcript will reflect an NC notation. Classroom policies for participation by auditors are at the discretion of the instructor.

4.12 *Clinic/Class Conflict*

When a student who is enrolled for credit in a client-contact clinic is confronted with a conflict between regular class attendance and a clinic-supervisor order that the student appear in court or at an administrative hearing on behalf of a client of the clinic, the student must follow the order of the client-contact supervisor. For the purposes of this rule it does not matter whether the student is appearing as counsel for the client or in some other formal capacity. Further, the student shall not be penalized for following the orders of the clinical supervisor provided that:

1. The student has notified the Clinical Supervisor of the conflict. The Clinical Supervisor shall then make reasonable efforts to eliminate the conflict by requesting that the court hearing or trial or the administrative hearing be rescheduled; and
2. The student has notified the professor whose class he or she will miss of the reason for his or her absence. The professor may require the student to produce some form or forms of evidence that he or she is, in fact, required to appear in court or at an administrative hearing.

4.13 *Course Enrollment*

Law school courses are generally open to Maurer students only. Graduate students in other schools at the university may request permission from the Assistant Dean of Students to enroll in law courses. The courses must apply towards the degree or certificate program of the graduate student. In addition, individual faculty members who are participating in formal collaborative relationships with other schools, departments, or programs at the university may seek special permission from the Executive Associate Dean to allow one or more undergraduate students to enroll in an upper-level law school course taught by that faculty member.

4.14 *Computer Requirement*

All students in the J.D. program shall possess a computer. The specifications for the computer will be established each year and will be made available to each entering class. For purposes of establishing financial aid, the cost of such computer shall be established by the Dean.

4.15 *Course Recordings*

The Law School adopts a general policy that, without the express permission of the relevant faculty member(s), a student may not make any kind of audio or visual recording of any (1) classroom discussion; (2) discussion with any faculty member(s); (3) presentations by any faculty member(s) and/or guest speaker(s); (4) visual aid (including but not limited to PowerPoint slides); (5) exam review session, examination test question, or other assignment; (6) answer to any examination, test question or other assignment; or (7) any post-exam review session. An individual faculty member, however, can expressly vary this policy with respect to his or her own course(s) or discussion(s).

Section 5. Evaluation and Grades

5.1 Examinations

- (1) Except as provided in subsection (2), a student who has completed a course must take the examination regularly scheduled for it. Failure to take the examination or to hand in an examination paper results in the grade of "F" for the course.
- (2) A student is excused from complying with subsection (1) and receives the mark of "I" if the Dean finds that the absence from the scheduled examination or the failure to hand in the examination paper resulted from illness or other contingency beyond control. A failure to remove that mark within one year after the date of the missed examination period results in the grade of "F" for the course. The mark of "I" may be removed by taking the instructor's next regularly scheduled examination in that course, taking a special written examination for a grade or the mark of "S", retaking the course, or preparing a special research paper, whichever method is approved by the instructor and the Dean.
- (3) A student who is eligible to continue in the School may not repeat an examination.
- (4) Students shall not identify themselves on written examinations, except by the number provided them by the Recorder's Office. A new number is assigned each examination period.
- (5) Computers may be used during an in-class examination in accordance with prescribed policies.

5.2 Grades and Marks: Grade Points

- (1) Student performance is graded and credited according to the following scale:

Grade	Grade Points Per Hour of Credit
A, A+	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0

C-	1.7 (No credit grade; course must be repeated if required)
F	0.0 (No credit grade; course must be repeated if required)

- (2) Where appropriate, the following marks shall be used:

W - (Withdrawal) I - (Incomplete) S - (Satisfactory) P - (Pass)

- (3) Within one week of the date of submission of a grade for a written examination to the Recorder, the instructor may identify the student and adjust the grade to reflect other relevant aspects of the student's performance in the course.
- (4) If a student withdraws from a course without the required approval, the grade of "F" shall be entered for that course. If the student withdraws with approval, the mark of "W" shall be entered.
- (5) After the grades for a semester or term have been reported by the Recorder to the University's Office of the Registrar, no grade or mark received for that semester or term other than the mark of "I" may be changed without the approval of the Dean.

5.3 *Grade Point Averages*

- (1) A student's grade point average for a period shall be computed by dividing the total grade points earned for that period, under Section 5.2(1), by the total semester hours taken during that period. Only courses that have been taken for credit and for which the student has received letter grades may be counted.
- (2) Courses completed in another law school or in another school or division of the University shall not be counted in computing a student's grade point average unless they are courses cross-listed at the School of Law.
- (3) Credit hours assigned to a course in which a student received the grade of "F" or "C-" may not be counted toward meeting the requirements of Section 2, but they shall be included in determining the student's grade point average.
- (4) If a course or examination is repeated, both the original grade in the course and the grade received upon repeating the course or examination shall be entered on the student's record and, in the computation of the student's grade point average, each grade shall be treated as if it represented a different course.
- (5) Notwithstanding subsection (4), if the student is readmitted to the School under Section 7.1, the prior grades will not be counted in computing the student's grade point average.

Section 6. Academic Eligibility

6.1 *Student in Ordinary Course*

- (1) A student is ineligible to continue in the School, either as a regularly enrolled student or as an auditor, if the student fails to earn a grade point average of at least 2.10 on all work taken in the student's first academic year, or if thereafter, the student's cumulative grade point average at the end of any semester or summer term falls below 2.10.
- (2) Students who have been academically excluded at the end of their first year shall not audit courses during the twelve month period after exclusion. Following the expiration of that twelve month period such students may audit courses upon written approval by the Dean. Such students continue to have the option of sitting for re-examination under Section 7.1.
- (3) Notwithstanding subsection (1), if a student's grade point average at the end of the first academic year is below 2.10, but the student has earned grades of "C+" or better in all courses except one, the student is entitled to continue in the School on probation. If a student's cumulative grade point average at the end of a semester or summer term is at least 2.10 but less than 2.30, the student is entitled to continue in the School on probation. In either case, if the student fails to earn a cumulative grade point average of at least 2.30 by the close of one academic year following going on probation, the student is ineligible to continue in the School.

6.2 *Students Admitted with Advanced Standing*

The academic eligibility of a student who has been admitted with advanced standing shall be determined under Section 6.1, except that in determining the period within which the student must complete the requirement for graduation under Section 2.3, the period of law school residence represented by the student's advanced standing shall be included.

Section 7. Readmission

7.1 *Readmission on Examination*

A student who has been excluded from the School on academic grounds at the end of the first year is entitled in either of the next two years (except for the first summer after exclusion), to take the regularly scheduled examination in all first year courses in which the student received a grade of "C" or below. If the student receives a grade of "C+" or better on each retaken examination, the student is eligible to be readmitted to the School.

7.2 *Readmission on Petition*

A student who has been excluded from the School on academic grounds, or is ineligible on such grounds to continue in the School, may petition the Petitions and Appeals Committee for readmission or permission to continue. The Committee may approve the petition, subject to such conditions as it may impose, if it finds that the petitioner has had insufficient opportunity to show his or her capacity for the study of law and that there is good reason to believe that a further opportunity will result in satisfactory performance.

Section 8. Graduation Requirements for Graduate and Joint Degrees

8.1 *S.J.D. Degree*

To be eligible to receive the degree of Doctor of Juridical Science, a student must:

- (1) Complete one academic year in residence in the Law School after matriculating in this program;
- (2) Submit a satisfactory dissertation, which comprises 30 semester credit hours; and
- (3) Comply with other provisions as may be prescribed by the Graduate Admissions and Programs Committee.
- (4) Up to 8 of the 30 credit hours may be taken as coursework, subject to approval by the dissertation advisor and the Director of Graduate Legal Studies.

8.2 *LL.M. Degree*

To be eligible to receive the degree of Master of Laws, a student must complete one of the following two programs:

LL.M. with Thesis (30 credits)

- (1) Complete one academic year in residence in the Law School;
- (2) Complete B504 Introduction to American Law for 2 credits; B530 Legal Discourse and Writing for 2 credits; and B560 Academic Legal Writing for Thesis for 1 credit.

*All required courses are subject to waiver by the Director of Graduate Legal Studies.

- (3) Complete at least 24 total hours of course credit;
- (4) Complete a 6-credit thesis;
- (5) Maintain a cumulative grade point average of at least 3.0;
- (6) Complete the degree requirements in four consecutive semesters.

LL.M. (24 credits)

- (1) Complete one academic year in residence in the Law School;
- (2) Complete B504 Introduction to American Law for 2 credits; and B530 Legal Discourse and Writing for 2 credits.

*All required courses are subject to waiver by the Director of Graduate Legal Studies.

- (3) Complete at least 24 total hours of course credit;
- (4) Maintain a cumulative grade point average of at least 3.0;
- (5) Complete the degree requirements in three consecutive semesters.

Applicants who will have received a J.D. degree from an American law school prior to matriculation in the LL.M. program at Indiana University may not earn an LL.M. degree without thesis and may be subject to alternative requirements in order to earn an LL.M. degree with Thesis. Such applicants should contact the Graduate Admissions and Program Committee to obtain more information about these alternative requirements.

8.3 *M.C.L. Degree (20 credits)*

Designed to serve the needs of graduates from law schools in non-common law jurisdictions, the candidate for a Master of Comparative Law degree must:

- (1) Complete one academic year in residence in the Law School; and
- (2) Complete B504 Introduction to American Law for 2 credits; and B530 Legal Discourse and Writing for 2 credits.

*All required courses are subject to waiver by the Director of Graduate Legal Studies.

- (3) Complete at least 20 total hours of course credit;
- (4) Maintain a cumulative grade point average of at least 3.0;
- (5) Complete the degree requirements in three consecutive semesters.

8.4 *Ph.D. in Law and Social Science*

- (1) Complete a minimum of three academic years in residence;
- (2) Complete 60 credit hours divided between law courses and graduate courses in one or more collaborating departments (as specified by the candidate's academic advisory committee), no fewer than 12 of which shall satisfy the requirements of the candidate's academic advisory committee for designation as a Minor;
- (3) Complete a comprehensive exam; and
- (4) Complete 30 credit hours for dissertation research and a dissertation defense.

8.5 *Ph.D. in Law and Democracy*

- (1) Complete a minimum of two years in residence;
- (2) Complete 69 credit hours divided between courses in law and graduate courses in anthropology, political science, and area studies (15 credits of which shall satisfy the requirements of the candidate's academic advisory committee for designation as a Minor);
- (3) Complete 21 credit hours for dissertation research and a dissertation defense;
- (4) Demonstrate proficiency in the language of the country or countries studied;
- (5) Complete fieldwork related to the country or countries studied;
- (6) Complete an internship with the Center for Constitutional Democracy; and
- (7) Complete a comprehensive exam.

A PhD student in Law and Democracy who has successfully completed most of the coursework for the PhD degree but does not wish to complete the dissertation may terminate the program and elect to receive a Master of Arts in Law and Democracy

8.6 *"Dual Major" Ph.D. in Law & Democracy and Near Eastern Languages & Cultures*

Coursework Requirements for the Law and Democracy Major

- (1) Complete 51 credit hours of graduate course work, including 30 credit hours of law courses and 21 credit hours in a combination of courses in political science and anthropology;
- (2) The usual 15 credit hours of a doctoral minor will be satisfied by the courses taken in area studies in the NELC major (see below); and
- (3) Complete independent comprehensive exam administered by the Center for Constitutional Democracy.

Coursework Requirements for the NELC Major

- (1) Complete 54 credits of graduate course work, including 12 credits of advanced language instruction (Advanced 1-4), or demonstration of fourth-year proficiency; 12 credits of a second Middle Eastern language (Elementary 1 through Intermediate 2), or demonstration of second-year proficiency; a minimum of 15 credits of advanced seminars in which the major language is used substantially; and a minimum of 15 credits of courses on the history, politics, culture, and religious traditions of the Middle East;
- (2) The usual 15 credit hours of a doctoral minor will be satisfied by the courses taken in the Law and Democracy major (see above);
- (3) Students may transfer a maximum of 30 credits from an appropriate MA program to satisfy the NELC Ph.D. coursework requirements. Graduate courses in elementary and intermediate instruction in the major language may not be counted towards the Ph.D; and
- (4) Complete independent comprehensive exam administered by NELC

Dissertation Requirements

- (1) Complete 15 credit hours of dissertation research and a dissertation defense, the topic of which must have a substantial relationship between NELC studies and law and democracy. The dissertation committee will include at least two faculty members from the Maurer School and two from NELC.

8.7 *Joint J.D. and Ph.D. in Law and Democracy*

To be eligible to receive the degrees of Doctor of Jurisprudence and Doctor of Philosophy in Law and Social Science, which must be received simultaneously, a student must:

- (1) Complete 82 credit hours in the School of Law, including all of its required course work;
- (2) Complete 36 graduate credit hours in anthropology, political science and area studies in accordance with all of the requirements for the Ph.D. in Law and Democracy (see above), including the requirements for 21 additional credits for dissertation research, a comprehensive exam, and a minor (see above at 8.5);
- (3) Up to 33 credits taken in the School of Law may be counted toward fulfillment of both degree programs.

8.8 *Joint J.D. and M.B.A. Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Business Administration, which must be received simultaneously, a student must:

- (1) If enrolled in the joint degree program with the Graduate School of Business at Indiana University--Bloomington:
 - (a) Complete 79 semester hours of credit in the School of Law, including all its required course work; and
 - (b) Complete 42 semester hours of credit in the Graduate School of Business, including all its required course work; and
 - (c) Earn a cumulative grade point average of at least 2.3 on all course work in the School of Law and at least 2.75 on all work taken in the Graduate School of Business.
- (2) If enrolled in the joint degree program with the Sungkyunkwan Graduate School of Business:
 - (a) Complete 88 semester hours of credit in the School of Law, including all of its required course work; and
 - (b) Complete the first-year MBA requirements then in effect at Sungkyunkwan University; and
 - (c) Earn a cumulative grade point average of at least 2.3 on all course work in the School of Law and at least the minimum grade point average then required to meet graduation requirements at the Sungkyunkwan University GSB MBA program on all work taken at Sungkyunkwan University.

8.9 *Joint J.D. and M.B.A. in Accounting Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Business Administration in Accounting, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all its required course work; and
- (2) Complete 54 semester hours of credit in the Graduate School of Business, including all its required course work; and
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 2.75 on all work taken in the Graduate School of Business.

8.10 *Joint J.D. and Master of Science in Accounting Degrees*

To be eligible to receive the Doctor of Jurisprudence and the Master of Science on Accounting, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all its required course work;
- (2) Complete 18-21 semester hours of credit in the Graduate School of Business, including all its required course work;
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 2.75 on all work taken in the Graduate School of Business.
- (4) Highly qualified students may complete this degree in three years if they are admitted to such program in the spring before the commencement of legal and graduate business studies and meet the requirements of this rule and all other applicable graduation requirements.

8.11 *Joint J.D. and M.P.A./M.S.E.S. Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Public Administration or Master of Science in Environmental Science, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all its required course work;
- (2) Complete 36 semester hours of credit in the School of Public and Environmental Affairs, including all its required course work; and
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in the School of Public and Environmental Affairs.

8.12 *Joint J.D. and M.A./M.S. in Telecommunications Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Arts or Master of Science in Telecommunications, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work; and
- (2) Complete 27 semester hours of credit in the Telecommunications department, including all of its required course work; and
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in the Telecommunications department.

8.13 *Joint J.D. and M.A. in Journalism Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Arts in Journalism, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work; and
- (2) Complete 30 semester hours of credit in the journalism, including all of its required course work; and
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in journalism.

8.14 *Joint J.D. and M.A. in Russian and East European Studies Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Arts in Russian and East European Studies, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work;
- (2) Complete 27 semester hours of credit in the Russian and East European Studies, including all of its required course work;
- (3) Complete a language oral proficiency examination (Russian at intermediate level or other area language at the 2nd year level);
- (4) Complete M.A. Essay and Examination;
- (5) Complete 20 semester hours of credit in the College of Arts and Sciences; and
- (6) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in the Russian and East European Studies.

8.15 *Joint J.D. and M.A. in Latin American and Caribbean Studies Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Arts in Latin American and Caribbean Studies, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work;

- (2) Complete 24 semester hours of credit in Latin American and Caribbean Studies, including all of its required course work;
- (3) Meet the language proficiency and thesis requirements for the M.A.; and
- (4) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in Latin American and Caribbean Studies.

8.16 *Joint J.D. and M.A. in European Studies Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Arts in European Studies, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work;
- (2) Complete 24 semester hours of credit in European Studies, including all of its required course work;
- (3) Meet the language proficiency and thesis requirements for the M.A.; and
- (4) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in European Studies.

8.17 *Joint J.D. and M.P.H. Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Public Health, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work; and
- (2) Complete 43 semester hours of credit in the School of Public Health, including all of its required course work; and
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 3.0 on all work taken in the School of Public Health.

8.18 *Joint J.D. and Master of Library Science Degree*

To be eligible to receive the degrees of Doctor of Jurisprudence and Master of Library Science, which must be received simultaneously, a student must:

- (1) Complete 79 semester hours of credit in the School of Law, including all of its required course work, Copyright, and Constitutional Law II; and
- (2) Complete 30 semester hours of credit School of Library and Information Science, including all of its required course work; and
- (3) Earn a cumulative grade point average of at least 2.3 on all work taken in the School of Law and at least 2.75 on all work taken in the Library and Information Science.

8.19 *Joint J.D. and LL.B. (OP Jindal) Degrees*

To be eligible to receive the degrees of Doctor of Jurisprudence and Bachelor of Laws (from OP Jindal in India), a student must:

- (1) Complete 64 semester hours of credit in residence in the School of Law, including all of its required course work; and
- (2) Complete 24 specified courses in residence at Jindal, including all of its required course work.

8.20 *JD with Minor in Gender Studies*

To be eligible to receive the degree of Doctor of Jurisprudence with a minor in Gender Studies, a student must:

- (1) Complete 82 semester hours of credit in the School of Law including all its required course work; and
- (2) Complete one core Gender Studies course;
- (3) Complete three 3-4 credit hour courses at or above the 500 level offered by Gender Studies;
- (4) Complete 6 credit hours of law courses that satisfy the Gender Studies cross-listing requirements. See the Dean to ascertain specific courses available each year.

8.21 *JD with Minor in Business*

To be eligible to receive the degree of Doctor of Jurisprudence with a Minor in Business, a student must:

- (1) Complete 82 hours of credit in the School of Law, including all its required course work; and
- (2) Complete 12 semester hours of credit in the Graduate School of Business.

8.22 *JD with Minor in Education Policy*

To be eligible to receive the degree of Doctor of Jurisprudence with a minor in Education Policy, a student must:

- (1) Complete 82 semester hours of credit in the School of Law including all its required course work and at least six credit hours in law courses that relate to this minor; and
- (2) Complete the following 4 additional courses (12 credit hours) in the School of Education: B658/A608--Legal Perspectives on Education; B658/A615--Advanced School Law; B658/A675--Leadership in Special Education; and B658/A720--Workshop on Selected Problems in Educational Leadership. (Course substitutions may be possible with compelling reasons and permission from Law and Education.)

8.23 *Certificate in Rule of Law and Constitutional Design*

To be eligible to receive the certificate in Rule of Law and Constitutional Design, a student must:

- (1) Complete at least 12 credit hours in courses offered by the law school, including two core courses B575 (Constitutional Design I: Multiethnic Societies) and L684 (Constitutional Design II: Rights, Equality, and States of Emergency) as well as 6 credits in elective courses chosen from a designated list;
- (2) As a condition of admission to the certificate program, JD students must apply to and be admitted to the Center for Constitutional Democracy's JD affiliated program;
- (3) Students without prior legal experience, who are not concurrently enrolled in the JD program, must complete B504 Introduction to U.S. Law; and
- (4) Earn a grade point average of at least 3.0 in the courses for the certificate.

8.24 *Minor in Law (for non-JD students)*

Designed for Ph.D. students from other fields at IUB, the minor in law requires that a student must:

- (1) Complete 13 to 16 credit hours of course work in the Maurer School of Law, including one of the following courses: Contracts, Torts, Civil Procedure, Criminal Law, Property, Constitutional Law, or a basic methodological course that has been approved by the law minor advisor;
- (2) Complete 2 credit hours in either a research seminar or independent research.

Students who wish to minor in law must meet with the law minor advisor (the assistant dean of students at the law school) to discuss their proposed educational plan and courses and to register for classes.

8.24 *Graduate Certificate in Legal Studies*

Designed to serve the needs of law graduates and advanced law students from foreign schools, the Graduate Certificate in Legal Studies requires that a candidate must:

- (1) Complete at least 8 semester credit hours;
- (2) Be in residence for at least one semester or such shorter period the Director of Graduate Legal Studies approves;
- (3) Earn a cumulative G.P.A. of at least 3.0;
- (4) Comply with other provisions as may be prescribed by the Graduate Admissions and Program Committee.

8.25 *Early Admissions (3+3) Program in Biotechnology*

- (1) The School of Law may admit students who have completed three years of undergraduate study toward a BS-Biotechnology degree at Indiana University-Bloomington.
- (2) A student admitted under the 3+3 program must successfully complete ten upper-level credits in law school courses relevant to biotechnology, including at least one course that requires a substantial research project.
- (3) After a student has completed the coursework for his or her BS-Biotechnology degree, he or she will be permitted to count up to nine graduate-level credits toward the credit requirements for the JD.
- (4) Compliance with the requirements of the 3+3 program must be certified by the faculty advisor to the program or the Assistant Dean of Students.

Section 9. Standards of Conduct

Law students are bound by University Rules and Regulations as found in the *University Code of Student Rights, Responsibilities, and Conduct* ("Code"), found at <http://studentcode.iu.edu/>. The Maurer School of Law has law student disciplinary procedures that supersede and supplement the *Code* and its procedures, as described below.

The following provisions supersede and supplement Section III of the *Code*, except as those provisions are referred to herein.

1. Jurisdiction

The Dean and Faculty of the School of Law shall have jurisdiction over cases of academic or personal misconduct of students enrolled in the School of Law.

2. Reports of student misconduct; appeals of faculty-imposed sanctions; determination by the Assistant Dean of Students.

The Assistant Dean of Students shall receive reports and appeals of sanctions for academic misconduct in a course imposed by faculty offering the course and the Assistant Dean shall receive reports of other academic and personal misconduct. The Assistant Dean shall determine, through means the Assistant Dean deems appropriate to

the case, the action on such reports and appeals to be taken by the School of Law. The Assistant Dean shall notify the student accused of misconduct of the School's action.

3. Appeal of the Assistant Dean's Determination

The Assistant Dean's determination shall specify whether appeal shall be taken according to the review procedures provided by the University Dean of Students (pursuant to the *Procedures*) or to a Law School Appeals Committee.

4. Law School Appeals Committee

A Law School Appeals Committee shall be composed of at least three Law Faculty and two Law students appointed by the Dean for each case. As appropriate to the case, the procedures to be followed are those specified in sections III.A and III.B of the *Code*, adapted as needed by the Appeals Committee. Reference in the *Procedures* sections to the Dean of Students shall, in this context, refer to the Assistant Dean of Students at the School of Law.

The following provision is added to Section III.A.Step1 of the *Code*, as a new sub-part.

- (1) If the faculty member remains uncertain concerning whether the student did commit the act of misconduct as alleged, or if the faculty member desires advice concerning the appropriate academic sanction or sanctions to be imposed, the faculty member may request the Dean of the School of Law to appoint a fact-finding and advisory committee. If the Dean agrees, the Dean shall promptly appoint such a committee, and the committee shall promptly conduct an investigation which may include an informal hearing. Upon the completion of its investigation, the committee shall provide the faculty member with a written report, which should state the committee's findings and recommendations. Thereafter, the faculty member shall determine whether the student did commit the act of misconduct as alleged and, if so, whether one or more academic sanctions should be imposed. In making these determinations, the faculty member should give serious weight to the committee's report, but is bound by neither its findings nor its recommendations.

Law students, as candidates for admission to a profession which maintains high ethical standards, must observe those standards while in the process of becoming a lawyer. Therefore, law students are responsible for adhering to any applicable rule or standard promulgated by the state and American Bar Associations. Since the legal profession is dependent on its own members to insure that ethical standards are maintained, it is expected that law students will assume responsibility to the profession and report misconduct of other students. A student who violates a rule of the University or standard of the profession is subject to suspension or expulsion from the Law School and the University.

Students shall comply with the relevant provisions of the Indiana Rules of Professional Responsibility (or the corresponding rules of other jurisdictions, as appropriate) in all situations to which they apply.

Section 10. Petitions and Appeals

(Supersedes sections III.A. of the *Code*.)

10.1 *The Petitions and Appeals Committee*

The Student Petitions and Appeals Committee, whose membership varies from year to year, is comprised of both faculty and student members. The Committee has jurisdiction over matters that include:

- 1) Complaints by students who believe that any of their rights, as defined by the Code, have been violated by a member of the law school faculty or administration, other than the Dean of the School;
- (2) Grade appeals by students, for which the Committee is designated as the law school's Academic Fairness Committee (see Bloomington Faculty Council Resolution Document H-XXVII);
- (3) Petitions by faculty members to change final grades for reasons other than mathematical or administrative error;
- (4) Petitions for readmission (see Section 7.2); and
- (5) Petitions to enroll as a visiting student at another law school (see Section 4.11(3)).

Students and faculty should consult with the Assistant Dean of Students in order to arrange a petition to the Committee. Petitioners may exclude the student members of the Committee from considering their case.

10.2 *Procedure*

A student or faculty member who wishes to pursue a petition or appeal must discuss the matter with the Assistant Dean of Students. The Assistant Dean will notify the chair of the Committee, who will contact the petitioner and the members of the Committee. The chair will convene the committee, receive supporting documentation, and arrange a time for the petitioner to appear before the Committee. The Committee will make its determination based on the documentation, witness statements, and other relevant considerations.

If the matter cannot be resolved to the petitioner's satisfaction, the petitioner may present a formal complaint in writing to the Dean of the School. Any formal complaint must be submitted to the Dean, at the latest, within 30 days after the petitioner was informed as to the committee's decision.

Upon receipt of such a complaint, the Dean will review the case presented to the Committee. After prompt consideration, the Dean shall issue a decision resolving the matter. For all petitions except complaints by students who believe their rights under the Code have been violated, the Dean's decision is final.

If the Dean's resolution is unsatisfactory to a student making a complaint, the Dean must refer the complaint to the campus grievance commission. The procedures then to be followed are contained in sections III.A.5 and following of the *Code*.

Section 11. Law Student Complaints Involving Discrimination or Sexual Harassment

- 11.1 In accordance with applicable state and federal laws and university policies, the Indiana University Maurer School of Law provides equality of opportunity for all persons, including faculty and employees, with respect to hiring, continuation, promotion and tenure, applicants for admission, enrolled students, and graduates, without discrimination or segregation, on the grounds of race, ethnicity, color, citizenship, national origin, religion, sex, sexual orientation, gender (including identity and expression), disability, age, marital status, veteran status or other legally protected status. It is the policy of the law school to seek to have a faculty, staff, and student body that are diverse with respect to race, color, and sex. Law school facilities are open only to employers whose practices employ this policy. The School of Law responds to every complaint, and the University provides proper remedies when illicit discrimination is determined. (See Section 11.3 below.)
- 11.2 The Maurer School of Law does not tolerate sexual harassment of students, as defined in the *Code* (see III.Complaints.C). The School of Law responds to every complaint, and the University provides proper remedies when sexual harassment is determined. (See Section 11.3 below.)
- 11.3 Procedure (Follows and supplements sections III.Complaints.A-G of the *Code*.)

The law school follows the procedures in the Code of Student Rights, Responsibilities, and Conduct in III.A-G of the *Code* except that all references to the Dean of Students should be interpreted to mean the Assistant Dean of Students at the law school and all formal complaints should go to the Assistant Dean of Students at the law school. If the Assistant Dean is the subject of the complaint, the student should file the written complaint with the Dean of the law school. If the Dean is the subject of the complaint, this section does not apply and the Procedures section of the *Code* applies.

SELECTED POLICIES AND INFORMATION

(Of the following policies and information, only the one listing selected "Faculty Responsibilities" has been specifically adopted by the faculty.)

1. FACULTY RESPONSIBILITIES

Section A. *Take-Home Examination Procedure*

- 1) A faculty member intending to give a take-home final examination must announce that fact by the first day of regularly scheduled classes in that semester or summer session. Take-home exams should begin at the time specified on the exam schedule and should be due no later than 24 hours after that point, unless other arrangements are approved by the Dean. Other papers or coursework should be due before the first day, or after the last day, of the exam period.
- 2) Students may request from the Dean a change in an examination from its regularly scheduled time if they have two exams in one day or four exams in four days or less. Take-home exams longer than eight hours are to be considered two different exams over two days for purposes of this rule. Eight-hour (or fewer) take-home exams over one day will not be considered to be two exams on that day.

Section B. *Retention of Examination Books and Seminar Papers*

Each examination book, seminar paper, or other written work on which a final grade is wholly or partly based shall be retained by the instructor for the one-year period following the last day of the examination period of the semester with respect to which the grade was reported.

Section C. *Reporting Grades and Providing Examination Feedback*

- 1) Final grades for all examinations should be filed by each faculty member in the Recorder's Office no later than one month after the end of the examination period in which they were given, or no later than the day before drop-and-add day of the following semester, whichever is earlier. In the absence of special permission from the Dean, all grades for graduating students are final at the date specified by the Recorder and may not be changed later.
- 2) Cases of special urgency, such as those of graduating seniors and students on probation, where earlier filing may be necessary to meet the University or Law School schedule, will be handled on an ad hoc basis through arrangements between the Recorder and individual faculty members.
- 3) Each faculty member has the responsibility of providing students with adequate and timely feedback, beyond the grade given, about the results of the examination process. This feedback may take any of a number of forms, oral or written, but should be provided in a manner that makes the feedback readily available to all interested students.

Section D. *Disclosing Grades*

A final grade for a course or seminar may be disclosed to the student no earlier than the end of the examination period and only through regular University channels, or, at the discretion of the instructor, by mail, posted list in the Law Building without identification by name, or personal conference with the student.

Section E. *Interference with Scheduled Classes*

An instructor may not schedule a make-up class or require a student to participate in an activity that conflicts with a regularly or previously scheduled class, unless the Dean approves.

Section F. *Early Dismissal*

A course may not be dismissed for the term before its regularly scheduled conclusion, unless the Dean approves.

Section G. *Scheduling of Examinations*

No final examination may be given other than at the time regularly scheduled for it, unless the Dean approves.

Section H. *Relations with Students*

Sexual relationships between a professor and a student who are not married to each other or who do not have a preexisting analogous relationship are inappropriate whenever the professor has a professional responsibility for the student in such matters as teaching a course or in otherwise evaluating, supervising, or advising a student as part of a school program. Even when a professor has no professional responsibility for a student, the professor should be sensitive to the perceptions of other students that a student who has a sexual relationship with a professor may receive preferential treatment from the professor or the professor's colleagues. A professor who is closely related to a student by blood or marriage, or who has a preexisting analogous relationship with a student, normally should eschew roles involving a professional responsibility for the student.

Faculty members are also bound by the University Code of Academic Ethics and subject to disciplinary action for violation of this Code. See Academic Handbook, Indiana University.

2. LAW SCHOOL STATEMENT ON ACADEMIC DISHONESTY

From time to time, allegations and incidents of cheating and plagiarism have been the subject of discussions and concern among faculty and students. Another type of academic dishonesty, voiced by students, concerns the abuse and theft of library materials and personal books and papers.

These allegations and incidents suggest that some may misperceive the School's attitude toward academic misconduct or what constitutes cheating and plagiarism. Students should be aware that:

- 1) The rules of the University, the Law School, and a professor's supplementary instructions and directions establish standards that students are obliged to follow when writing papers and taking examinations. Violation of these standards constitutes academic dishonesty, which is viewed as a most serious matter by the School. All allegations of dishonesty will be investigated fully and if guilt is established, severe penalties may result, including expulsion. Anything less than a firm stance on the part of the Law School is irresponsible and unfair to students and the people they will eventually serve as lawyers.
- 2) Future applicants for admission to the Bar can expect that moral character and honesty will be investigated by Bar Examiners. Though the method, thoroughness, and results of Examiner evaluations may differ in various jurisdictions, it is clear that Law School Deans are expected to report confirmed cheating, plagiarism, and dishonesty. Membership in a bar might be precluded by academic dishonesty.

Academic dishonesty has resulted in suspension from the Law School and the University. Students are advised to resolve any confusion or uncertainty concerning what constitutes academic dishonesty through consultation with the faculty or Assistant Dean of Students.

3. RESIDENCY

All accredited law schools must have a program which requires students to complete six semesters of residency. The accrediting agencies then define for the law schools what qualifies as a semester's residency.

The American Bar Association and the Association of American Law Schools indicate that a semester must be at least 13 weeks in length during which a student must complete at least 10 hours of courses.

Our required minimum load for full-time study is 12 hours a semester. In those cases in which a reduction in hours to 10 or 11 for good cause is approved, students are credited with a full semester's residency. A student admitted as a part-time student and pursuing a part-time program earns proportionate residency using a base of ten. For example, a part-time student who completes six hours of credit in a regular semester earns six tenths of a semester's residency.

4. ORDER OF THE COIF

The English Order of the Coif was the most ancient and one of the most honored institutions of the common law. It was an association of lawyers who for centuries had the sole right to appear as barristers in the Court of Common Pleas. The Order takes its name from the word used to designate the cap all the members of the Order were compelled to wear. This cap or coif was originally of white lawn or silk, forming a close-fitting hood. Later when wigs came into fashion, the coif was changed to a circular piece of white lawn fastened to the top of the wig. The real decline in the power and influence of the Order came through the appointment of King's counsel but despite efforts to change it, the Order remained the sole body of accepted practitioners at the Common Pleas Bar down to the Judicature Act.

The American Order of the Coif is the outgrowth of an earlier society known as Theta Kappa Nu, founded in 1902 for the purpose of promoting scholarship among American law students. In 1912 the society was reorganized as the Order of the Coif "to foster a spirit of careful study and to mark in a fitting manner those who have attained a high grade of scholarship."

Election to the Order is restricted to the top ten percent of the graduating Senior class. The chapter at the Indiana University School of Law elects its new members each July from the class comprised of those who graduated in May of the same year and December and August of the prior year. Transfer and part-time students typically are not eligible for election to the Order of the Coif because of grading comparison difficulties with the rest of the class.

5. ORDER OF THE BARRISTERS

At Indiana University-Bloomington School of Law, ten graduating third year students are selected each year for induction into the Order of Barristers. The students come from both the trial and appellate advocacy programs. The selection of inductees on the trial side is made by Professor Alex Tanford based on performance in the trial advocacy course and/or participation on an extramural trial competition team. On the appellate side, eligibility for induction is limited to those students who participated in at least one extramural moot court competition during their years in law school. The selection of inductees on the appellate side is made by a committee of law faculty members based on nominating statements, submitted by the eligible students, which summarize their accomplishments in both intramural and extramural moot court competitions.

6. DEAN'S HONORS

A student may earn Dean's Honors in the fall or spring semesters (not in the summer) if all of the following are met:

- 1) A grade point average for the semester in the top 30% of one's class for that semester; and
- 2) Completion of at least 12 credit hours of law school work during a semester, for which at least 9 credit hours are graded. First year students must complete the prescribed first

year sequence of courses. Joint degree students must complete at least 9 credit hours of graded law courses during a semester, and total at least 12 credit hours. Second semester third-year students must complete at least 11 credit hours of which at least 9 are graded.

- 3) The academic work for a semester must be completed on a timely basis. Dean's Honors will not be given retroactively or when an "incomplete" has been removed.